

How do I change the webshop picture

Video tutorial:

1. Login to the events admin module
2. Go to "Manage events"

The screenshot displays the DIZID Event Management interface. On the left is a sidebar with navigation links: Locations (Manage locations), Members (Manage members), Events (Manage events, highlighted with a red box), Manage offers, Manage fields, Events reporting, Guest list (Manage guest lists, Manage invitations), Vouchers (Manage vouchers), and System (Settings, Credits). The main content area is titled 'Event Management' and contains a form for creating or editing events. The form includes fields for Event name, Schedule start date, Location name, Schedule name, Schedule end date, Time table name, and a Search in archive checkbox. Below the form is an 'Events' section with a '+ Add new event' button. The 'Events' section shows a list of events under the heading 'Demo Congress - Parties - [01-12-2017 - 31-12-2017]'. Each event entry includes a thumbnail, a title, a description, and a table of dates. The table has columns for #, Name, Start, End, and Created. The events listed are 'Demo Congress - Friday Party', 'Demo Congress - Saturday Party', and 'Demo Congress - Sunday Party'. Each event has 'Duplicate', 'Edit', and 'Delete' buttons.

#	Name	Start	End	Created	Actions
1	Demo Congress - Friday Party	08-12-2017 21:00	09-12-2017 5:00	15-12-2016 23:32	Duplicate Edit Delete
2	Demo Congress - Saturday Party	09-12-2017 21:00	10-12-2017 5:00	15-12-2016 23:37	Duplicate Edit Delete
3	Demo Congress - Sunday Party	10-12-2017 21:00	11-12-2017 3:00	15-12-2016 23:38	Duplicate Edit Delete

3. Search for your event by using the search criteria
4. Click on the name of the event to show the details (if they are not displayed yet)
5. Click on the "Edit" button on schedule level
6. Change the flyer by clicking on "Choose File"
7. Make sure you upload an image file that is not too big (around 300KB is recommended to load quickly on mobile devices)
8. Press "Save schedule"