

How do I change the ticket price or add extra offer periods

Video tutorial:

1. Login to the admin module
2. Go to **Events Manage offers**
3. Search for the offer using the search criteria
4. Click on the offer name to expand the panel so you can see the offer details
5. Click on **Edit periods**
6. Change the prices of the period you want to update and/or add extra offer periods
7. Click on **Save offer periods**

The screenshot displays the DIZIZID Offer Management interface. On the left is a sidebar with navigation options: Locations, Members, Events, Guest list, Vouchers, and System. The 'Events' section is expanded, and 'Manage offers' is highlighted with a red box. The main content area is titled 'Offer Management' and contains a form for creating or editing an offer. The form includes fields for Name (party pass), Event (Demo Congress), Status, Schedule (Demo Congress - Parties), and Time table. Below the form are buttons for 'Clear' and 'Search for offers'. The 'Offers' section shows a list of offers, with the selected offer 'Demo Congress - Party Pass' expanded. This expanded view shows details such as 'Max number of tickets' (500), 'Max number of tickets per person' (9), and 'Description' (Ticket for all Parties and Workshops). A table of 'Offer periods' is displayed below, with columns for 'Starts on', 'Ends on', 'Presale price', 'Reservation price', and 'Paid guest list price'. The 'Edit periods' button is highlighted with a red box.

Offer Management

Name: party pass
Event: Demo Congress
Begins from: []
Status: []
Schedule: Demo Congress - Parties
Begins until: []
Time table: []

Clear Search for offers

Offers

+ Add new offer

351 Demo Congress - Party Pass Duplicate Unpublish Edit Delete

Max number of tickets: 500
Max number of tickets per person: 9
Description: Ticket for all Parties and Workshops.
+ Add time table Edit periods

Offer periods

Starts on	Ends on	Presale price	Reservation price	Paid guest list price
15-12-2016 23:32	01-01-2017 0:00	€65.00	€70.00	€30.00
01-01-2017 0:00	01-02-2017 0:00	€25.00	€30.00	€10.00
01-02-2017 0:00	01-03-2017 0:00	€30.00	€35.00	€10.00