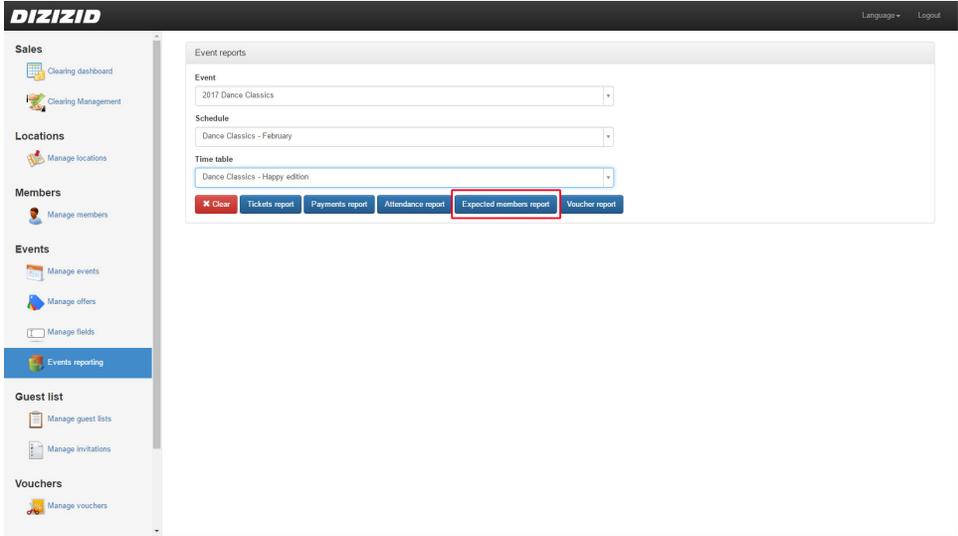


How do I create a printed list of tickets

1. Login to the admin module
2. Go to **Events Events reporting**
3. Select an event
4. Select a schedule
5. Select a time table
6. Press the "Expected members report" button



7. Now a Microsoft Word document will be created containing all your tickets.

Demo congress - Friday welcome party | Friday 21:00 | All Areas | Women 30 Men 146

Picture	ID	Name	Gender	Ticket Type	Offer
	105	Andres de Vries	N/A	E-Ticket	Demo congress - Cuban pass [presale]
	104	Andres de Vries	N/A	E-Ticket	Demo congress - Cuban pass [presale]
	116	<u>Adolfo Indacochea</u>	M	<u>Reservation</u>	Demo congress - Cuban pass [presale]
	117				
	42				
	319				
	29				
	289				

Dance course - super teacher [with picture] | Monday 19:00 | Amsterdam Salsa Festival Areas | Women 0 Men 0

Picture	ID	Name	Gender	Ticket Type	Offer
	1	<u>Smiley the Monkey</u>	N/A	<u>Reservation</u>	Dance course - super teacher [with picture]

woorden Engels (Verenigde State

If you do not need all fields in the report you can edit the report accordingly.

